



## **PARKS AND RECREATION ADVISORY COMMISSION**

**Meeting Date: Thursday, September 5, 2013**

### **Parks and Recreation Advisory Commission Members**

<b>PRESENT</b>	<b>DISTRICT</b>	<b>COMMITTEES</b>
Ron Maxey, Chairman	Midlothian District	Capital Projects Committee Future Visions Outreach & Greenways
Vincent M. Burgess	Clover Hill District	Future Visions Outreach & Greenways Capital Projects Committee
Bob Terrell	Dale District	Chairman, Athletic Activities Committee Capital Projects Committee
Raymond B. Marsh	Matoaca District	Athletic Activities Committee
Bruce Clayton	Matoaca District	Capital Projects Committee
Robert J. Forman	Bermuda District	Future Visions Outreach & Greenways Capital Projects Committee
Tim Mick	School Board Representative	Athletic Activities Committee Capital Projects Committee, Chairman Representative – Sports Tourism Advisory Committee (STAC)
Earnest W. Harris, Jr.	Dale District	Athletics Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Michael M. Hairfield	Midlothian District	Athletics Activities Committee Future Visions Outreach & Greenways

### **Absent:**

Shayne McDavid	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Brenda White	Bermuda District	Athletic Activities Committee Future Visions Outreach & Greenways

### **Parks and Recreation Liaisons/County Staff**

- **Mike Golden**, Director, Primary Liaison, Future Visions Outreach & Greenways Committee
- **Phil Innis**, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- **Angela Quinn**, Chief Financial Officer, Parks and Recreation

- **Mark Askin**, Assistant Director, Parks Liaison, Capital Projects and Future Visions Outreach and Greenways Committee
- **Stuart Connock, Jr.**, Chief of Parks, Planning and Construction Section, Primary Liaison, Capital Projects Committee
- **Bill Carlson**, Athletics Manager, Liaison Athletic Activities, Capital Projects Committees
- **Doug Salyers**, Chief of Parks, Planning and Construction Section, Capital Improvement Plan

## Standing Committees:

<b>Athletic Activities</b>	<b>Capital Projects</b>	<b>Future Visions Outreach &amp; Greenways</b>
Bob Terrell, Chair	Tim Mick, Chair	Shayne McDavid, Chair
Earnest W. Harris, Jr.	Vincent Burgess	Vincent Burgess
Michael Hairfield	Bob Forman	Bob Forman
Raymond Marsh	Ron Maxey	Ron Maxey
Tim Mick	Bob Terrell	Earnest W. Harris, Jr.
Brenda White	Bruce Clayton	Brenda White
XX	Earnest W. Harris, Jr.	Michael Hairfield

## Speakers:

<b>Name</b>	<b>Subject/Organization</b>
Justin Beavers	Father of Son Playing Flag Football/CQL/Waivers
Gloria Easterling	Representing Senior Center
Ray Kiesel	Senior Center
Robert Pugh	Commissioner CQL – New Season

## 🔗 Parks and Recreation Advisory Commission Mission Statement 🔗

*Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.*

### Meeting Procedures:

A sign-up sheet is available at each meeting for anyone who wishes to speak.

- I. Call PRAC Meeting to Order:** Chairman Ron Maxey welcomed the assembly to the 7 p.m. meeting with a quorum present.
- II. Non-Sectarian Invocation:**  
Earnest W. Harris, Jr. led the assembly in the invocation.

### III. Pledge of Allegiance:

Phil Innis led the assembly in the *Pledge of Allegiance*.

- IV. Approval of the PRAC Meeting Minutes of April 4, 2013:** There was a quorum to vote to approve. The minutes from August 1, 2013 were reviewed with one correction which was previously made. On a motion from Bob Terrell and seconded by Raymond Marsh, approved by the Board, the approved minutes will be posted on the Parks and Recreation website at the following link: <http://www.chesterfield.gov/Parks.aspx?id=3133>.

### V. Amendments to Agenda:

1. River City Sports Quest Presentation – postponed
2. Sports Tourism Presentation – postponed to October 3, 2013

### VI. Public Comments/ Unscheduled Matters/ Public Hearing:

- **Justin Beavers:** Resides on River Road in Chester. Requesting a waiver for flag football at Ettrick for his son who goes to school in Gates. He stated that Ettrick Sports Board members are refusing to sign waivers from anyone who attends Gates School. He has reached out to Parks and Recreation staff as well as CQL. He was told the decision is up to the Ettrick Sports Board. Robert Pugh, CQL Commissioner, stated that each Association is independent and CQL does not involve itself in these decisions. Mr. Beavers feels that each request should be looked at individually. After further discussion, Raymond Marsh, PRAC Board member stated that he would reach out to the Ettrick Sports Board and discuss this matter with him and will get back to Mr. Beavers.
- **Gloria Easterling:** Asked for an update on the progress with the Chesterfield Senior Center. She reiterated again that the senior group is growing and needs the space. She also wanted to ask about a recent rumor that the PRAC Board is not pursuing the Senior Center and why the seniors need a larger facility. Mr. Innis (in Mr. Golden's absence) assured her that the PRAC Board and the County is actively pursuing this and the rumor is false. As far as the \$315,000 that was budgeted for a Senior Center in a previous budget, those funds are still there. Ms. Easterling stated the group will also continue to speak to the Board of Supervisors and that the PRAC Board continue to support them. It was suggested by Chairman Maxey that Mike Golden would give an update on the Senior Center at the next PRAC meeting scheduled for Thursday, October 3, 2013.
- **Ray Kiesel:** Mr. Kiesel also addressed the PRAC Board on the Senior Center and supported Ms. Easterling's comments that a Senior Center is needed and that we cannot push aside the fact that the senior population is growing in Chesterfield County. Chairman Maxey acknowledged Mr. Kiesel's comments and assured him that the PRAC Board will continue to support the request for a Senior Center. Chairman Maxey stated at the next PRAC Board meeting of October 3, 2013 we would have an update on the progress of the Senior Center.
- **Robert Pugh, CQL Commissioner:** Update report – they have all 28 Associations this year. Alberta Smith School has a score board that is not being used and they would like to have it moved to Clover Hill. They are asking for help to have this moved, put up and have electric running to it. They will leave the old one where it is and place this in another location. Mark Askin will assist them. CQL will also help with costs.

- **PUBLIC HEARING – FALL FIELD ASSIGNMENTS:** Bill Carlson: This was continued from the August 1, 2013 PRAC Meeting.

- **SPEAKERS FOR PUBLIC HEARING:**

- **Mr. Sam Smith, Central Virginia Hurricanes** – they are not affiliated with anyone – they are their own organization. Their age groups are 14 and 12. They have been in existence for approximately 1 ½ years. Their youth participants are from Chesterfield. They have been trying to get fields in Chesterfield and feels he has been getting the run-around from the County. They have used Sports Plex in past years but are not offered that this year. Mr. Carlson stated that he is willing to work with all Chesterfield groups and this matter was addressed in May 2013 when reviewing the Sports Manual, but all groups have to follow the AP process and after that was completed and if there was available time then we would try to provide services for them. Unfortunately, the fall months are the biggest with Lacrosse, Hockey, Soccer, football and with approximately 10,000 kids participating it has made it very difficult for any traveling teams. Monday through Friday practice time there are no fields available. Groups can play games when scheduled but they have no space to practice. Football will only be on football fields. They have identified only 4-5- sites. Mr. Carlson did ask Mr. Smith to get back to him in the next few weeks so they can at least work on upcoming schedules.

**Motion from Bob Terrell to close the Public Hearing; seconded by Mike Hairfield, unanimous - Closed**

- **PUBLIC HEARING: YOUTH BASKETBALL AND CHEERLEADING ASSIGNMENTS – Bill Carlson** – handouts in each member packets – there is a grid for basketball and a printed schedule of dates and times and it is up to the Chesterfield Cheerleading League to assign teams. All user groups have been met with. The same guidelines for the last 10 years have been followed again this year.
- **SPEAKERS FOR PUBLIC HEARING:** None

**Motion from Bob Terrell to close the Public Hearing; seconded by Robert Forman, unanimous - Closed**

- **PUBLIC HEARING: Rectangular Field AP Process – Bill Carlson – Refer to handouts** – Over the past 6 months there have been meetings with all user groups, Mark Askin and his team as well as Phil Innis. There are some deficiencies in the County fields to meet everyone's needs. Due to improvements in lighting for some fields this added more availability for scheduling. However, there are still some issues with Point of Rocks and Salem but we are continuing to

look at how to allocate the fields. It is an intensive process and we are working to meet everyone's needs. Some exceptions have been made especially with field hockey and Lacrosse and utilizing the correct fields in helping to maintain the fields. We can look at the Sports Manual next year to see if we need to make changes.

- **SPEAKERS FOR PUBLIC HEARING:**

- Lou Lippa – Metro Football – One concern is timing – he asked about some time changes such as; 6:00pm – 7:30pm and the 7:00pm to 9:00pm this may alleviate some issues. Concern from Mr. Mick is we do not want to keep kids out late at night.

**Motion from Mike Hairfield to close the Public Hearing; seconded by Tim Mick, unanimous – Closed.**

**VII. Old Business –**

- **Phil Innis – On-Line registration:** This has started August 26, 2013 and we are up in dollars and numbers of registrations and 20% were on line.
- **Raymond Marsh – Matoaca District** – Mr. Marsh brought an issue to the Board concerning an Agenda Item which was to have been taken care of back in 2011. This was a Resolution recognizing Mr. Ernie Landrum's years of service and volunteerism to the Youth of Chesterfield County. Bill Carlson wrote a draft that was sent to the Clerk of the Board of Supervisors. Bill Carlson has agreed to follow up and report back.

**VIII. New Business –**

- River City Sports Plex presentation: Postponed
- Sports Tourism Presentation – Postponed to October 3, 2013.

**IX. Parks and Recreation Director's Remarks** – In the absence of Mike Golden, Director of Parks and Recreation, Phil Innis, Assistant Director of Recreation gave the report.

- A representative from the County is offering to come to the next PRAC meeting (10/03/13) to talk about the Bond Referendum. The Bond Referendum does call for some renovations to some school gymnasiums and Parks and Recreation will be involved. At the present time, it was agreed not to have anyone come to the next meeting and matters will be addressed as they arise.
- **Construction Status Report:** Given by Stuart Connock: Construction Reports have been handed out to all members.
  - **PROJECT HIGHLIGHTS:**
    - **Henricus Park Church:** Received bid from Daniels and Company to re-construct the Church. Construction will start in a month or so and be completed in July 2014. It will be a period structure for educational purposes.
    - **Lowes Driveway Project:** The driveway construction, curb, gutter and pavement have been completed.

- **Stratton Park:** The lights are on!
- **Ettrick Park:** One week to 10 days out from completion. There is a new entrance drive and there will be parking lot renovations around the concession and restroom area to address safety issues.
- **Matoaca Park:** A contract has been awarded and the Contractor has started work on expanded parking, lighted tennis and basketball courts, trail system and parking renovations. Out at **Grange Hall Elementary School** all field renovations have been completed, irrigation system, renovation to turf, new fencing and backstop.
- **Eppington House and other Historic Sites:** Bids will be going out for repairs needed in the next few months, interpretive signage at our Civil War sites, trails at VSU by Appomattox River, trail system and parking for Falling Creek and new trails for Midlothian Parks.
- **Parks and Recreation Master Plan:** We are still putting together our approach, staffing and consultant needs. This group will be used as a forum for these talks. We will also set up a Support Committee and we may be able to use our Future Visions Committee for this. We have met with the County Planning Committee.
  - a. **Question:** Robert Forman: Howlett Line Park: Concerns about a Parking Lot – have any adjustments been made to this? *Response:* At the end of August we concluded a process of Substantial Accord and we did receive Planning Commission approval and it was presented at the Board of Supervisors Meeting on August 28, 2013 and was approved there. This means that we can use it as a public park. It is still in the department's Master Plan to have two parking lots for this site. We do not have funds at this time for parking at the second entrance which is where most of the concern from the public was. There is still a walk in entrance.

## **X. Committee Reports:**

- **CIP Committee – Capital Improvement Budget:** Presented by Stuart Connock and Doug Salyers. Changes to the FY14 Budget – added some adjusted amounts. Focus area is on Parks System renovations. We need to start making a constant effort on these items. We continue to support Sports Tourism. School gymnasiums have been added to the plan. Our goal is to support the citizens of the community. Robert Forman asked about the Historic Point of Rocks project and to have a budget of \$20,000 in the next year and then \$10,000 in each following year now that we have this as a Park. The Chesterfield Historical Society has committed to \$20,000 next year with \$10,000 in each coming year with money from fund raisers and that the County would match. This should bring this project above the line (not in Tier I). Therefore, if we leave this item there we will lose out. Due to this question, a vote was taken by the PRAC Board as to whether or not to endorse as written or endorsement with changes. The vote is as follows:
  - **Bob Terrell:** Endorsement with changes
  - **Tim Mick:** Endorse as written
  - **Mike Hairfield:** Endorsement with changes

- **Robert Forman:** Endorsement with changes
- **Vincent Burgess:** Endorsement with changes
- **Earnest Harris:** Endorsement with changes
- **Raymond Marsh:** Endorsement with changes.

**ACTION:** Stuart and Doug will go back and review – the Historical Society would like to put a pledge of \$20,000 in FY15 and \$10,000 in each of the other years so a total of \$60,000 will have to come out of whatever the existing projects are in each one of those years with the understanding that this will trigger matching money from the Historical Society to be styled like the other Historical partners in the County.

The PRAC Board also wanted to make sure that Warbro Parks was also included in the upcoming plan which it is. Stuart wanted to point out the additional handouts to the Construction report.

- **Softball RFP:** Presented by Phil Innis – At the July 17, 2013 the Softball Lease extension was presented to the County Board of Supervisors and it was deferred to August 28, 2013. At the August 28<sup>th</sup> meeting it was again deferred and the Board of Supervisors asked for an audit and to prepare a new RFP if they decide to send one out. September 18, 2013 is the next Board of Supervisor meeting. As a note from the PRAC chairman, it is a shame that this has been exposed as it has been. The proposed new RFP, if the Board of Supervisors chooses to send out, has so many regulations and asking for more information this may prohibit people from bidding. No one will have enough money to proceed with it. Why have we gotten to this point? The Lease provided a way to continue the softball for people as it was slated to go away because of budget cuts. Now what we could end up with is nothing.

#### 1. Commission Roundtable Discussions:

- **Bob Terrell:** Mr. Terrell agrees 100% with the Chairman's comments. It has turned into a circus
- **Tim Mick:** Thanked Mr. Tiller for hanging in there with all that has been going on. Mr. Mick also thanked Chairman Maxey for writing the letter to the Board of Supervisors regarding the decision from the PRAC Board on Bow Hunting.
- **Robert Forman:** Please let him know by e-mail what is going on with the CIP Plan.
- **Mike Hairfield:** Nothing
- **Vincent Burgess:** Nothing
- **Earnest Harris, Jr.:** We need to do the right thing for the County as far as the Senior Center. Because the County is so big where is the center going to be located – we need to consider everyone.
- **Raymond Marsh:** His concern is also the Senior Center. Why can't we get the School Board and the County to work together to possible get the Clover Hill High School to be used for this purpose?
- **Ron Maxey:** He has been asked by those citizens who were against the Bow Hunting in the County Parks about the article in the paper by the Police Officer who stated that with the PRAC Board voting against the Bow Hunting Committee's recommendation this will open up Bow Hunting to anyone at any time as there are no laws governing this. This

comment upset many citizens. Robert Forman stated that he had a working lunch with Dorothy Jaeckle, Supervisor, and it was decided that Mr. Forman will meet with the County attorney to discuss the laws and regulations as to hunting in the County Parks. He will report back to Ms. Jaeckle and also to the PRAC Board at the October 3, 2013 meeting.

**2. Recommendation of Agenda Items for the October 3, 2013 Meeting:**

- Update on Senior Center – Mike Golden
- Sports Tourism Presentation – Emily Ward
- Update from Robert Forman – Meeting with County Attorney on Bow Hunting

**3. Adjournment: The meeting adjourned at 8:48 p.m.**

Minutes respectfully submitted by Cindy Hayes, Secretary, Parks and Recreation.

**The next PRAC meeting will be Thursday, October 3, 2013, at the Community Development Building Multipurpose Meeting Rooms A&B.**

**Attachments:**

1. CIP Program FY15-19
2. Construction Report
3. Major Maintenance Projects
4. Handouts for Public Hearing Fall Field Assignments
5. Handouts for Public Hearing Rectangular AP Process
6. Handouts for Public Hearing Youth Basketball and Cheerleading Assignments